Article 1:

These standards were formulated in accordance with the Student Regulations of Feng Chia University.

Article 2:

Deleted.

Article 3:

An examination candidate that is late by more than twenty minutes for the scheduled start of an exam will not be permitted to enter the examination area. The examination candidate will receive a grade of zero for the exam in question. Students cannot hand in their exam or leave the examination area for a minimum of thirty minutes after the start of the exam.

Article 4:

In the examination area, examination candidates must sit where designated by an examination monitor.

Article 5:

Only applicable items needed for sitting an exam can be brought into the examination area; examination candidates will not be allowed to bring in books, teaching materials, communication devices or any other item that would be a nuisance or deemed unreasonable for an exam. Items not subject to this restriction, such as calculators, designated books, work sheets or a dictionary, must be clearly noted in the exam booklet by the course instructor. Those who violate this stipulation will be disciplined in accordance with the pertinent provisions of Feng Chia University’s student disciplinary procedures.

Article 6:

Examination candidates are required to bring their student ID or other official ID Card. Students without ID will be permitted to sit the exam only if their course instructor or a classmate can confirm their identity.

Article 7:

Examination candidates are not permitted to speak during the exam, look at or copy from another student's exam paper. Violators will receive a grade of zero for
the exam in question.

Article 8:

The examination candidate cannot smuggle notes into the exam, copy from another exam or pass information on to other students. One of the following methods will be used to manage violators of this regulation:

1. The examination candidate does not object to the accusations and agrees to leave the examination area: he or she will receive a grade of zero for the exam in question. Furthermore, the Student Disciplinary Committee will determine a relevant punishment.

2. The examination candidate challenges the accusation: he or she must be allowed to continue with the exam. However, if the instructor or instructor’s representative confirms the accusation, then the case must be handled in accordance with the provisions of the previous paragraph.

Article 9:

If another student fraudulently takes the exam in place of the actual examination candidate, both individuals will be disciplined as determined by the pertinent provisions of Feng Chia University’s student disciplinary procedures.

Article 10:

Examination candidates who fail to observe pertinent regulations for an examination leave of absence, or examination candidates who miss a scheduled exam prior to acquiring official permission for an examination leave of absence, will receive a grade of zero for the exam in question.

Article 11:

Examination candidates who do not hand in their exams upon request or before leaving the examination area will receive a grade of zero for the exam in question.

Article 12:

Upon completion of the exam, students cannot remain at or talk loudly near the examination area. Failing to comply with this stipulation will result in discipline determined by the pertinent provisions of Feng Chia University’s student disciplinary procedures.

Article 13:

For any violations not included in the above mentioned standards and regulations, appropriate disciplinary action will be determined by the Student Disciplinary Committee.

Article 14:

These procedures were passed during an Administrative Affairs meeting, ratified
and promulgated by the university president. Revisions shall be handled in the same manner.